



Student Accommodation Service
 Students' Union
 Galway Mayo Institute of Technology
 Dublin Road
 Co. Galway

Landlord Registration Form – **Digs Accommodation**

Landlord's Name: _____

Landlord's Address: _____

Tel: _____ Mobile: _____

E-mail address: _____

BER Rating:

Accommodation Details

Address: _____

Pictures Included (Mandatory): Yes No

NB - advertisements will not be placed on the website unless four photos are provided by email to suoffice@gmit.ie

Is the accommodation provided: (Please mark as appropriate)

Bungalow
 Detached

Two Storey
 Semi-detached

Apartment Complex
 Whole House

Does the Accommodation offer Disabled access?

Yes No

If yes please list:

Room Type: (Enter the appropriate amount of rooms to rent and enter price i.e. 1 single room @ 70 p/w)

Price p/w €	Single Room	Double Room	Twin Room (2 students sharing a room)	3-Bed

Arrangement of type of Accommodation to be offered to student

How long will tenancy last?	
How much notice will either you/landlord have to give if either of you chooses to end the tenancy?	
How much rent will you pay and how often? (Weekly, monthly?)	
How will this rent be paid? (Cash, Cheque, standing order?)	
When will the rent be reviewed and how much notice will you give the tenant of a rent review?	
How are utility bills (electricity, gas, phone water) to be divided between yourself and the landlord?	
Will the tenant be expected to contribute towards refuse collection charges?	
Can the tenant have overnight visitors?	
Are there any restrictions regarding noise level?	
Are there any restrictions regarding communal areas (sitting room/Kitchen/Bathroom) if so please see note on page 3.	
Distance from GMIT Campuses.	
Are meals provided? E.g. breakfast, dinner?	
*Is the room available Monday-Sunday?	

****NOTE COMMUNAL AREA:** *Please specify if there are any restrictions for the tenant regarding communal areas (sitting room/Kitchen/Bathroom,) or if you are supplying the tenant with meals (breakfast, lunch, dinner) throughout their stay.*

Facilities within the Room of rent (i.e.: bed, wardrobe, study area, ensuite, and storage):

Additional Information:

DECLARATIONS

I declare that I comply with all legal requirements relating to my letting of Properties.

I declare that the information given in this form is correct to the best of my knowledge.

I have provided the up to date photographs of the property I wish to advertise.

I will treat the tenant within my property with respect and ensure they are in a safe home.

I agree to the use of the information provided in this form by the Student Union of GMT

10 EURO FEE PAID:

Note: *Please contact the SU Office when your room has been filled so the ad can be removed from the website, until it is re-advertised the following year. **This will prevent students calling/emailing you when a room has been filled.**

Signed (Landlord): _____

Signed (SU Office): _____

Date: _____

<p>OFFICE USE ONLY</p>
